



## Remote work is no longer a trend

The arrival of COVID-19 is a global crisis that must be met with an array of strategies—only one of which is remote work. Working from home might be an abrupt change for some, but with only a few tools, most small businesses can adapt quickly to ensure employees are both safe and productive.

# HOW DO YOU GET STARTED WITH A REMOTE WORK PROGRAM?

### Protect company data

Employees will probably work from their home on on a public Wi-Fi . A virtual private network (VPN) is required to shields company data and protects access to cloud services.

### Video conferencing

it's important to designate a video conferencing platform for your employees. Look for a solution that integrates with other applications you are using.



### Collaboration solutions facilitate remote work

Collaboration is hard enough to get right in the office, much less over the internet. Businesses engaging in a new remote work program must carefully consider how employees will be able to communicate with each other and get work done.

*The plethora of available cloud-based communication tools and project management solutions help streamline interactions and simplify remote collaboration.*

